

Daughters of Utah Pioneers

Daughters of the Future Keepers of the Past



Historian

Objective:

Perpetuate the names and achievements of the men, women, and children who were the pioneers in founding this commonwealth, by preserving old landmarks, marking historical places, collecting artifacts, histories, photographs, maps and all such data as shall aid in perfecting a record of the Utah Pioneers.

ISDUP LIBRARY REMINDERS

1. The museum has a small library
2. The library is a research library not a lending library.
3. The mission of the library is to collect books dealing with personalities and families of the pioneer period; those who came to the Territory of Deseret or who were born there before May 10, 1869. We do not have room for family history books that include continuing family histories.
4. We also appreciate having books donated to us that tell the history of specific towns, cities, countries, and areas within Deseret. We call these books locality books.
5. We also accept books regarding topics that pertain to pioneer times and culture.

How do we determine if they are pioneers?

1. Came to Utah Territory/State of Deseret 1847 – May 10, 1869.
2. Died coming to the Utah Territory. (Graves)
3. Was born in the Utah Territory before May 10, 1869. (Native)

The DUP History Department is open Monday thru Friday, 9 a.m. to 4 p.m. Please allow 2 or 3 hours for us to help you properly. Encourage daughters to use ISDUP History resources.

- You can find previously written histories and information.
- Check the Library and Resource files for help in researching.
- Visit the Photo Department

KNOW the ISDUP WEBSITE <http://www.dupinternational.org/> and what it contains:

1. Histories Department link: (just under the changing picture)

You will find:

- Overview
 - Pioneer Index (names of pioneer histories we have in our files.)
 - Request Form (This form is intended for mail-in requests but may be used for walk-ins as well.)
 - Title pages (To use when submitting histories to the ISDUP.)
 - Locality Title page
2. Forms and applications which contain the following: (Under HISTORY FORMS)
 - Request Form
 - Pioneer History Title Page
 - Company Historian's Log of Submissions
 - Camp Historian's Log of Submissions

COMPANY/CAMP HISTORIAN RESPONSIBILITIES AND GUIDELINES

1. Assist and encourage the Daughters in your company/camps to do research and write **ALL** their pioneer ancestors' histories. Take a few minutes in Company/Camp meetings to encourage and assist Daughters with ideas in writing histories. (see attached ideas) Use your August seminar to its best advantage.

There are still some histories in every family that need to be written:

- The children, the aunts, uncles, the brothers and sisters
 - All pioneers who were born in or came to the Utah Territory State of Deseret.
 - Ninety percent of the "Native Pioneer" files we have contain an obituary only.
 - We have over 2,000 native pioneer obituaries only, that are not listed on our website. We will be making files for these pioneers but histories are needed.
 - We have only a few histories on the pioneers who died crossing the plains.
 - All plural wives.
 - Write about the locality where pioneer ancestors settled. (No date limit on locality histories)
2. HISTORIAN SUBMISSIONS LOG BOOK: Obtain and maintain the Company/Camp Historian Submissions Log Book. If your predecessor did not have one, it is important that you start one. (company or camp should provide the funds)
 - The Historian's Submission Log Book should contain:
 - A. INSTRUCTIONS from the International DUP History Department given at the June Seminar
 - B. BLANK TITLE PAGES for Daughters prepared to send in histories (not just presenter – all should be encouraged to prepare a history/histories to be sent in).
 - C. COMPANY SUBMISSION LOG – (form available on website under Forms and Applications) virtually important to accurately keep track of histories sent, so as not to duplicate histories.
 - Name of pioneer
 - Date history received from author
 - Date history is sent to International
 - Date acknowledging International received history
 - Notify Camp Historian history received by International
 - D. CAMP SUBMISSION LOG - (form available on website under Forms and Applications for camp historians)
 - Name of pioneer
 - Date history received from author
 - Date history is sent to company
 - Date acknowledging International received history.

3. A TWO PAGE TITLE PAGE

A two page title page must accompany every history turned in to International DUP History Department and must be filled out to their best knowledge. We need complete addresses. (Address of one submitting and the historian's address) All information is valuable.

- Every history turned into camp historian must have a two page title page.
- The two page title page will be separated. The second page containing names and addresses will be filed separately (copyright and privacy laws). If patrons ask for information regarding the one submitting the history, we can supply that information if the author has approved.
- Write on the bottom of every title page the date you send the history.

4. COMPANY/CAMP HISTORIAN: SUBMITTING HISTORIES TO INTERNATIONAL

CHECK THE FOLLOWING BEFORE SENDING THE HISTORIES:

- Is the history about a pioneer? (1847-1869)
- Does the history have the **two-page title pages**?
- Is all the information completed on the second page of title page?
- Women use their last married name.
- Is the Company Historian's name and address on the second title page?
- Log the submitted information on the **Submission Log**.
- Company Historians send histories to International when you receive them. (don't hold them)
- Send to ISDUP c/o Cathy Tingey 300 North Main, Salt Lake City, Utah 84103-1699
- Company Historians should receive an acknowledgement within a three-week period. If not call us.
- Company Historians acknowledgement to Camp Historians when the histories have been received by ISDUP

5. COMPANY HISTORIAN: Copy this information (received at seminar) for all your camp historians and make sure every camp historian gets a copy and understands their responsibilities.

REMEMBER, WE SHALL BE KNOWN BY THE RECORDS WE KEEP!

WHAT RECORDS ARE YOU PASSING ON TO YOUR SUCCESSOR?

If you have any questions please contact your International Daughters of Utah Pioneers Historian's office.
Pioneer Memorial Museum – Monday through Friday,
9:00 a.m. to 4:00 p.m. Phone 801-532-6479 extension 205 ---
E-mail - cathytingey@dupinternational.org

REALLY SIMPLE SUGGESTIONS HOW TO WRITE A PIONEER HISTORY

As descendants of the pioneers we must research, write and preserve our ancestor's histories, especially those who died coming across the plains (Graves), or those who were born in the Utah Territory/State of Deseret (Native pioneers) between the dates of 1847 and May 10, 1869. This is considered the "Pioneer Era." We also must make sure the pioneer histories of our husband's family, all the pioneer children, the pioneer brothers and sisters; all pioneer histories are written and preserved, not just our direct line.

- 1. Compile and organize your personal and family information (and pictures). Use officially recognized group sheet and pedigree charts. This will simplify your work and organize your information.
- 2. Record full names. DO NOT use grandma, grandpa, he, she, etc. These special people have a name. Please use their names. Double check dates and places for accuracy.
- 3. Use original sources whenever possible. Double check all information you obtain for accuracy. Copy information exactly as it is given in the original source. Spellings change from one source to another; list all the variations of the spelling you find. Sources and indexes may not be accurate.
- 4. Re-read all your recorded information. Is it logical? (A person cannot marry before they are born, or give birth two years after they die.)
- 5. Contact, organize, and cooperate with other family members. Share information. Consult with parents, brothers and sisters, cousins, aunts, and uncles, grandparents. It is surprising where you can find information on your family and who has the information. Use a recording device when obtaining information from living sources. After you have transcribed the information, let them check the transcripts.
- 6. Research is a very rewarding experience. It is amazing what you can learn about an ancestor by doing a little research. There are so many valuable resources available to us today.
- 7. Is the ancestor a pioneer? Check the Mormon Overland Trail on the www.lds.org website.
- 8. Additional sources you may want to check: the local library or a library located in the locality of your ancestors. Look for the county, city, and town vital records, cemeteries, government land deeds, repositories, wills, military records, probate, early school records, etc. Look in microfilms, books, and more books. Our ancestor's information is someplace; we just have to find it.

WRITING HISTORIES

1. Background information is important.

What conditions existed at the time your ancestor lived?

2. Question everyone who might know something about your ancestor.

3. Check family writings, diaries and accounts already written.

4. Use various sources.

- Libraries
- Encyclopedias
- Information on historical markers

5. Consider the culture of the persons involved.

6. Politics of the time could play an important part

- Were there racial problems?
- Any natural disasters that would affect your people?

7. Religion – general religious climate

- Any religious harassment?
- What were their specific beliefs?

8. Homes

- Location city or farm
- How were the homes heated?
- How was the cooking done?
- Food source – scarce or plentiful?
- How did the family travel?

9. Culture

- What type of art, music, literature, dancing, etc. was appreciated or affected the family?

10. Schools

- Private or public or home
- Large schools or one room buildings



Daughters of the Future

Keepers of the Past

History Department Reminders

- Two page title page (addresses on second page)
- Completed in full
- Second page – names and addresses: Company Historian name and address so I may return the confirmation card.
- Title pages can be found on website under Histories and/or Forms and Applications.
- Updates or corrections are important when writing histories.
- If the one giving the history received it from ISDUP do not resubmit it.
- Internet materials are not to be copied directly and sent in as a history. (Copyright laws)
- Internet materials can be used as a source when including information.
- You **do not** have to read a history at meeting to send it to ISDUP.
- CD's are put with the file. We need the hard copies.
- Genealogy sheets are digitized.
- Mail-in requests should include only pioneers on our website index.
- Camps and Company historians keep a log of those histories submitted to ISDUP.
- Historians send the histories as soon as possible
- Locality files are a valuable source for research.
- Locality histories are important. There is no date restriction for locality histories.
- Know ISDUP website: Histories tab has title pages, request form, and Membership tab has the Forms and Applications: title page, request form, company and camp submission log sheets.

Museum Polices regarding computers, cameras, scanners:

Personal computers: You are welcome to use your personal computer as you research in our history department. Please be aware of these stipulations:

You may use your computer as a reference, and for limited note taking. However, remember a history is copyrighted property of the author and ISDUP and the funds collected through copying histories is a source of revenue for our nonprofit, volunteer organization.

The use of cameras, video recorders, cell phone cameras, or scanners are not allowed in the history department.

Histories are copied for 25 cents a page.

Written materials available through the courtesy of ISDUP may not be reproduced for monetary gain. (Article III Section 4 G of the DUP Bylaws)

This page may be handed out at camp meetings.