

Daughters of the Future



Keepers of the Past

Satellite Museums 2016-2017

A satellite museum is a museum, building, log cabin and/or artifacts collection owned by a camp or company. In August of 2015, the 130th satellite museum was listed in our directory on the website. The two most frequently asked questions this year have been about setting up a satellite museum and raising money for it. The following checklist is a guideline.

Most importantly, refer to the bylaws. For companies, these are pages 17-18. For Camps, check pages 24-25, also "Standing Rules for DUP Museums: found on pages 31-32.

Checklist

- ✓ Museum Board – The decision to set up a satellite museum should be with the approval of the members. It should not be the decision of the President, Captain, or Museum Director. It is more effective to go before a city council or county commissioners as a group, rather than an individual.
- ✓ Artifacts – the collection of artifacts belongs to the DUP and cannot be returned to the donor, nor given to another entity. Note the open storage policy in the bylaws. It is very important that you have a complete, current inventory of the artifacts entrusted to DUP. A deed of gift should be on file for each artifact. You need to make certain you identify the artifact as DUP in your inventory. This is especially important if you are intermingling DUP artifacts with another entity – city museum, historical society, etc. You need NOT accept everything a donor wants to give you. Have a policy on acceptance or artifacts which met the guidelines in the bylaws and then require a deed of gift.
- ✓ Deeds – Leases- Memorandum of Understanding – a deed is required if you own the building; a lease is required for leasing, and if you are currently displaying in another entity, you need a "Memorandum of Understanding." This deed is very important if you are being "given" an old building or a cabin. Don't get caught with doing renovations, upkeep, etc. only to have the previous owner want it back. The deed, lease, etc. also applies to the land or site for the museum.
- ✓ Insurance – DUP does not insure artifacts, as they are irreplaceable. They do require liability insurance to cover an accident.
- ✓ Finances – Fundraising – New this year is a Satellite Museum Treasurer's Report that is to be filled out and returned to ISDUP from conventions. We are not ready to answer questions pertaining to Charitable Solicitation Permits as they apply to grants. We will inform DUP camps and companies of more information as it is received.

Contact either myself or Maryann, who is the assistant satellite museum director, with questions.

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Satellite Museums

A satellite museum is where a company/camp owns a museum building, log cabin, or artifact collection. The Daughters of Utah Pioneers have 129 satellite museums, 106 in Utah, 17 in Idaho, 3 in Nevada, and 3 in Wyoming. They are distributed as follows:

- Own the building – 36
- Leases the building (operates and maintains) – 14
- Cabins – 43
- Artifact collection displayed in another entity – 34
- Other- (outside agricultural display, replica of school house) – 2

The mission of Daughters of Utah Pioneers museums is to collect, preserve, and display artifacts belonging to Utah pioneers who settled the Territory of Deseret from 1847 to May 10, 1869, and those artifacts which represent the **LOCAL** community. Because of our open storage policy and donor-based evaluation of artifacts, we establish collections which represent the entire pioneer community, and which serve as easily accessible educational research facilities for both descendants and the greater community. Constitution and Bylaws – page 30

From the various workshops offered to help small museums throughout the year, we are going to share our notes to help you as museum directors, museum boards, curators, and docents.

An Oral History Workshop with Eileen Hallet Stone

Notes by Maryann R. Jensen

“You may think history is only about worldly events; general trends, and famous people, but history is made from shared stories, interviews, discussions, diaries, photographs, and experiences of ‘every-day’ people like you and me...Some of the best stories are gathered just by interviewing family members.” Eileen Hallet Stone

Don'ts:

Chew gum	Do the interview if you're not interested
Assume anything	Interview family members together
Get aggravated	Assume everyone's going to speak your way
Trick anyone	Own the interview
Interrogate	Be content with the same story others told
Interview in the kitchen (too much noise)	Judge – you'll lose trust and doom it

Do:

Stay focused on your goal	Be open to communication
Dress down	Learn to be silent
Be patient	Turn off the tape when someone's agitated
Research your subject	Identify milestones
Make a list of themes and topics	Know when you get the best interview
Interview where they're most comfortable	Give them a notepad to write questions
Become aware	Remember you are there to learn
Listen	Let people speak the way they speak
Reframe the question so they understand it	Know something about the person
Begin with a conversation between you two	Limit background noise

Remember:

Casual conversation gets you more

Transcriptions of the interview are as important as the interview

You can tell how invested a person is in the interview with an audio recording, not visual

Outreach for Museums

Notes by Kay Ann Saxton

GOAL: Strengthen the role of your museum as a cultural center.

Steps to a good program:

1. Focus of the theme
2. Select a specific evidence
3. Partner for your event/program
 - a. at least two people
 - b. serve/participate on community boards
4. Advertise
5. Stay consistent on place and time
6. Celebrate completion

Outreach occurs in two areas:

Community Events and Activities
Host/sponsor "Founders day"
Open House during Reunions – school/family
Floats in a parade
Booths at County fairs – quilt booth/pioneer food
Displays/exhibits around town
Lecture Series/Speakers Bureau
First "Friday" event [pick another day/time]

Education Programs

- I. School Programs
 - A. tours of museum
 - B. program to the school
 1. artifact box
 2. storytelling
 - C. after school programs
 1. handicrafts
 2. food
 3. portfolio
 4. show & tell
- II. Senior Center Programs
 - A. Hold a meeting at center
 - B. Oral history interviews
 - C. Story exchange

You will find the "Constitution and Bylaws" will answer many of your questions – check out pages 17-18 for information on company museums, pages 24-25 for camps , and pages 30-32 for the standing rules for DUP museums.

If you have questions or stories to share, contact us:

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