

**ROLL CALL INFORMATION – SECRETARY’S REPORT -2018**

In order to make roll call at the district conventions less time consuming and more accurate, we suggest a process that is being used at some of our larger conventions. **You may adapt the roll call to best meet your needs. Please report the attendance in writing to the ISDUP Board Member.**

Make an attendance slip to be given to each individual with the program at the door. The attendance slip should list the companies involved and the camps in each company. Each person who attends will mark the company and camp to which she belongs.

**The attendance slips are collected by two daughters who count them and figure the percentage for each company.** During the general meeting, the secretary of the hostess company reports the results -- **number attending and percentage.** **Each company (or camp) should stand and be recognized** as their company (or camp) attendance is given.

The written report is then given to the ISDUP Board Member.

To calculate the percentage, take the number of members attending divided by the number of active (dues paying) members.

Here are three sample attendance slips:

**1. SAMPLE attendance slip for one company with many camps:**

Salt Lake East Bench Company  
STANDING ROLL CALL

Camp	Number Active Members	Number Members Present	Percent Active Members
	18		
	6		
	20		
	25		
	22		
	8		
	16		
	14		
	15		

Totals: 144

**Total Present - \_\_\_\_\_**

**2. SAMPLE Attendance Slip for two companies, 18 camps**

**Weber South Company**

Pres. Breitweiser--150 active

Browning \_\_\_\_\_  
 C \_\_\_\_\_  
 Conestoga \_\_\_\_\_  
 Ensign \_\_\_\_\_  
 Heritage \_\_\_\_\_  
 Mt Ogden \_\_\_\_\_  
 Sage \_\_\_\_\_  
 Wasatch \_\_\_\_\_  
 Waterfall \_\_\_\_\_

**Weber North Center Company**

Pres. Hosley--125 active

Durfee \_\_\_\_\_  
 Eden \_\_\_\_\_  
 Golden \_\_\_\_\_  
 J M Poulson \_\_\_\_\_  
 Mt Ogden \_\_\_\_\_  
 Nob Hill \_\_\_\_\_  
 Olive \_\_\_\_\_  
 Rose Hains \_\_\_\_\_  
 X \_\_\_\_\_

Member-at-Large \_\_\_\_\_

Associate of DUP \_\_\_\_\_

Visitor \_\_\_\_\_

Total Attendance of Company: \_\_\_\_\_ Percent \_\_\_\_\_

\*\*\*\*\*

**3. SAMPLE attendance slip for multi-company conventions**

The number is that of the active members in each company in order to figure the percentages.

Amador (1 camp)	<u>11</u>	El Dorado (3 camps)	<u>52</u>
Placer (3 camps)	<u>51</u>	Sacramento (8 camps)	<u>133</u>
Sierra Nevada (1 camp)	<u>15</u>	Solano (1 camp)	<u>11</u>

Camp name \_\_\_\_\_

DUP Member-at- Large \_\_\_\_\_ Associate of DUP \_\_\_\_\_ Visitor \_\_\_\_\_

Total of each company in attendance:	Percent:
Amador _____	_____
El Dorado _____	_____
Placer _____	_____
Sacramento _____	_____
Sierra Nevada _____	_____
Solano _____	_____